



REQUEST FOR QUOTATION

Date	:	November 5, 2021
Project Title	:	Procurement of F&B Service Provider for Casino Players/Guests of CF-Olongapo for One (1) Year
ITB No.	:	FB21-11-002OLO
Approved Budget for the Contract (ABC)	:	The total ABC is Four Million Eight Hundred Thousand Pesos (PhP4,800,000.00) , VAT-Exclusive, Zero- Rated Transaction.
Fee for the Sale of Request for Quotation (RFQ)	:	A complete set of the Request for Quotation (RFQ) may be acquired by interested Bidders upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP5,000.00)
Schedule for Negotiations	:	November 11, 2021 (Thursday), 11:00 A.M. Video Conference using Zoom Application (You may send the request for the provision of the Zoom Meeting credentials thru email at Allan.Ocampo@pagcor.ph before the schedule of meeting)
Deadline for the Submission and Receipt of the Best Offer/s	:	November 19, 2021 (Friday), 12:00 NN (Sealed Quotation) Venue: Casino Filipino – Olongapo, 2 nd Floor, JB Richwell Corp. Bldg., 580 Rizal Ave., East Tapinac, Olongapo City
Opening and Examination of the Best Offer/s	:	November 19, 2021 (Friday), 12:00 NN onwards (Sealed Quotation) Venue: Casino Filipino – Olongapo, 2 nd Floor, JB Richwell Corp. Bldg., 580 Rizal Ave., East Tapinac, Olongapo City
Please address and submit the envelope containing the accomplished RFQ form and required documents to the Branch Bids and Awards Committee (BBAC) of CF-Olongapo, #580 Rizal Ave., East Tapinac, Olongapo City		
The envelope shall bear the following information in capital letters: 1. Title and reference number of the project; and 2. Name, address and contact details (telephone/cellphone number/s and/or e-mail address) of the Bidder.		

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation:

For any inquiries or clarifications, please contact Procurement Section, CF-Olongapo at telephone number (047) 222-4565 to 66 and look for Mr. Allan D. Ocampo, Acting Procurement Officer I.

Thank you.

RUBEN M. RACELIS, JR.

CHAIRPERSON

Branch Bids and Awards Committee (BBAC)

Casino Filipino-Olongapo

Dear Mr. Racelis:

In accordance with your request, the following is our quotation for your requirement:

I. TECHNICAL SPECIFICATIONS

Specification	Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification.
Contract Period: One (1) Year	
Location: Casino Filipino – Olongapo, 2 nd Floor JB Richwell Corporation Bldg., 580 Rizal Ave., East Tapinac, Olongapo City	
SCOPE OF SERVICES	
1. The Service Provider undertakes to provide the Services, specifically, the provision of food and beverages and the incidental services for sanitation and cleaning, including all the necessary labor materials, supplies and equipment, to PAGCOR customers, players and guests at Casino Filipino – Olongapo.	
2. The menu price shall be VAT-Exclusive and zero rated and shall already include all applicable fees and charges	
3. The SERVICE PROVIDER/ SUPPLIER shall not amend the menu without the prior written consent of PAGCOR. The prices herein agreed shall not be subject to any increase or upward adjustment for any reason or cause whatsoever for the duration of the Contract.	
4. The Service Provider/Supplier shall have sufficient manpower to provide the Services and shall own, legally possess and/or have access to all the necessary kitchen and restaurant supplies, utensils, equipment necessary for the delivery of the Service, such as, but not limited to: i. Spoons, forks, knives and chopping boards; ii. Plates, glasses, cups and saucers; iii. Various cookwares; iv. Various tablecloths and napkins; v. Stoves, ovens, microwave ovens, and vi. Spices and clean containers for the different food ingredients	
5. The SERVICE PROVIDER/ SUPPLIER shall provide the Services twelve (12) hours a day, seven (7) days a week or in accordance with the operations of the CF-Olongapo.	
6. The goods and services provided by the SERVICE PROVIDER/ SUPPLIER shall comply with PAGCOR's standards and shall always take into consideration the special preferences of PAGCOR, its customers / clientele and / or guests.	

7. The SERVICE PROVIDER/ SUPPLIER shall ensure that its personnel involved in food preparation shall secure from the responsible government agency a health / sanitary permit / clearance.	
8. The SERVICE PROVIDER/ SUPPLIER shall ensure that during the food preparation, its personnel exercise good personal hygiene, particularly, but not limited to: <ul style="list-style-type: none"> • Regular and proper hand washing; • Clean and well-trimmed fingernails without nail polish; • Hair should be neat and tidy. All personnel shall wear a headdress/ hair net; and • Personnel with wounds/ sores shall not be allowed to work. 	
9. The SERVICE PROVIDER/ SUPPLIER personnel shall, at all times, wear their prescribed uniform including, but not limited to, aprons, headdress / haircaps / hairnet and gloves.	
QUALIFICATIONS	
1. The establishment of the Service Provider should be located within one (1) kilometer from Casino Filipino - Olongapo.	
2. The Service Provider/Supplier should have proven track record in the restaurant industry for at least two (2) years.	
3. The Service Provider/Supplier shall accommodate requests for meals for PAGCOR's special events or meeting held within the agreed Concessionaire's operating hours.	
4. The restaurant of the service provider/supplier should be able to serve various local/native and international cuisines to cater to different types of nationalities and food preferences.	
5. The Service Provider shall ensure to promptly deliver all food orders within thirty (30) minutes upon placing of order. The PAGCOR Branch management has the right to cancel food orders exceeding the allowable serving/ compliance time.	
FOOD HANDLING	
1. Maintain the cleanliness and sanitation of their respective premise, equipment and utensils, most especially on all related permits for the establishment and its manpower component.	
2. Usage of gloves by kitchen personnel must be observed at all times (gloves for dry/raw food must not be used to serve wet/cooked food).	
3. Ensure that the quality of food, either raw or processed, complies with all sanitation standards.	
4. Ensure utmost cleanliness and proper hygiene in the preparation of food.	
5. Spoiled food must be replaced immediately by the Service Provider.	
SPECIAL FOOD REQUIREMENTS (MENU CYCLE)	

1. The meals and/or beverages being offered by the Service Provider/Supplier to the customers/guests and contained in the menu should be mutually agreed upon by PAGCOR and the Service Provider/Supplier.	
2. All goods /services to be offered must be of highest quality and in accordance with PAGCOR's standards, taking into consideration further the standards and preferences of PAGCOR's customers/clientele and/or guests.	
3. The menu should consist of varied selections from vegetables, fruits, pork, beef, chicken, fish and seafood.	
4. The menu should also include various desserts like fresh fruits and salads.	
5. The menu should offer meals prepared in different flavors and methods of cooking, e.g. broiled, steamed, baked, grilled, sautéed and/or fried.	
ACTUAL FOOD DELIVERY	
1. Hot food should be served hot and cold food should be served cold.	
2. Avoid food contamination and/or food poisoning.	
3. Food arrangement should be attractive and garnished.	
4. Proper texture and consistency should be observed accordingly.	
ADDITIONAL REQUIREMENTS	
1. Payment shall be based on actual billing and consumption and shall not exceed the total contract price for one (1) year.	
2. The total contract price shall be Four Million Eight Hundred Thousand Pesos (PHP4,800,000.00), VAT Exclusive, Zero-Rated Transaction, for a period of one (1) year or upon exhaustion of the contract price, whichever comes first.	
3. The bidder shall tender its best offer/ quotation per serving in the mutually agreed menu items (Menu Price Schedule) not exceeding the Maximum Cost per Serving and the total shall be the basis in determining the Lowest/Single Calculated Quotation (LCQ/SCQ).	
4. Winning bidder shall be subject for ocular inspection of its restaurant.	
MENU ITEMS	
Description	Serving Size
Salads	
Caesar's Salad	Good for one (1) person
Macaroni Salad	Good for one (1) person

<i>Sandwiches (served with potato chips)</i>		
Chicken Burger	Good for one (1) person	
Cheeseburger	Good for one (1) person	
Clubhouse	Good for one (1) person	
<i>Chicken Dishes</i>		
Fried Chicken	Good for one (1) person	
Chicken Sisig	Good for one (1) person	
Sizzling Sweet & Spicy	Good for one (1) person	
<i>Breakfast Meals</i>		
Tapsilog	Good for one (1) person	
Hotsilog	Good for one (1) person	
Bangsilog	Good for one (1) person	
Tocilog	Good for one (1) person	
Longsilog	Good for one (1) person	
<i>Seafood Dishes</i>		
Sinigang na Hipon	Good for one (1) person	
Sinigang na Boneless Bangus	Good for one (1) person	
<i>Vegetable Dishes</i>		
Pinakbet	Good for one (1) person	
Chopsuey	Good for one (1) person	
<i>Pancit (Served with buttered toast)</i>		
Pancit Canton	Good for one (1) person	
Pancit Bihon	Good for one (1) person	
<i>Rice</i>		
Plain Rice	1 cup	
Garlic Rice	1 cup	
<i>Beef and Pork Dishes</i>		
Kare Kare with Bagoong	Good for one (1) person	
Beef Steak	Good for one (1) person	
Beef Caldereta	Good for one (1) person	
Pork Sinigang	Good for one (1) person	
Pork Sisig	Good for one (1) person	
<i>Desserts</i>		

Leche Flan	Good for one (1) person	
Maja Blanca	Good for one (1) person	
Fruits in Season	Good for one (1) person	

II. FINANCIAL QUOTATION:

A. TOTAL CONTRACT PRICE FOR ONE (1) YEAR

Qty./ UOM	Description	BEST OFFER/QUOTATION
		VAT-Excusive, Zero-Rated Transaction
One (1) Lot	PROCUREMENT OF F&B SERVICE PROVIDER FOR CASINO PLAYERS/GUESTS OF CF-OLONGAPO FOR ONE (1) YEAR	<hr/> <hr/> <hr/> <hr/>
** represents the Contract Price which is in the amount of Four Million Eight Hundred Thousand Pesos (Php4,800,000.00) for one (1) year		(PhP _____) (Note: Please state amount in words and in figures)

B. MENU PRICE SCHEDULE

Per Order (good for 1-2 persons)	Maximum Cost per Serving (PhP)	BEST OFFER/QUOTATION (VAT-Excusive, Zero-Rated Transaction)
<u>Salads</u>		
Caesar's Salad	120.00	
Macaroni Salad	120.00	
Sub Total – Salads		PHP
<u>Sandwiches</u>		
Chicken Burger	90.00	
Cheeseburger	100.00	
Clubhouse Sandwich	130.00	
Sub Total – Sandwiches		PHP
<u>Chicken Dishes</u>		
Fried Chicken	100.00	
Chicken Sisig	160.00	

Sizzling Sweet & Spicy	160.00	
Sub Total – Chicken Dishes		PHP
<u>Breakfast Meals</u>		
Tapsilog	120.00	
Hotsilog	100.00	
Bangsilog	120.00	
Tocilog	120.00	
Longsilog	120.00	
Sub Total – Breakfast Meals		PHP
<u>Seafood Dishes</u>		
Sinigang na Hipon	250.00	
Sinigang na Boneless Bangus	200.00	
Sub Total – Seafood Dishes		PHP
<u>Vegetable Dishes</u>		
Pinakbet	150.00	
Chopsuey	180.00	
Sub Total – Vegetable Dishes		PHP
<u>Pancit</u>		
Pancit Canton	150.00	
Pancit Bihon	150.00	
Sub Total – Pancit		PHP
<u>Rice</u>		
Plain Rice	25.00	
Garlic Rice	35.00	
Sub Total – Rice		PHP
<u>Beef and Pork Dishes</u>		
Kare Kare with Bagoong	250.00	
Beef Steak	250.00	
Beef Caldereta	250.00	
Pork Sinigang	200.00	
Pork Sisig	160.00	
Sub Total – Beef and Pork Meals		PHP
<u>Desserts</u>		

Leche Flan	100.00	
Maja Blanca	80.00	
Fruits in Season	100.00	
Sub Total – Desserts		PHP
GRAND TOTAL <i>*basis of determining the Lowest Calculated Quotation (LCQ)</i>		(VAT-Exclusive, Zero-Rated Transaction)
		Amount in figures: PhP _____ Amount in words: _____ _____ _____ _____

NOTES:

1. The quotations (unit and total prices) shall be rounded off up to two (2) decimal places.
2. Quotations must be gross of all applicable taxes and VAT-exclusive, zero-rated transactions.

VALIDITY OF OFFER: Ninety (90) calendar days from the date of Submission, Receipt, Opening and Preliminary Examination of Best Offer/Quotation

III. ADDITIONAL REQUIREMENTS:

Upon submission of your best offer, kindly also submit the following:

1. Bidders shall submit a valid PhilGEPS Certificate of Registration and Platinum Membership in accordance with Section 8.5.2 of the 2016 Revised IRR of RA 9184, if registered under the Platinum category; Provided that all of the eligibility documents submitted to PhilGEPS are maintained and updated;

OR

In case any of the eligibility documents submitted to PhilGEPS is not updated, combination of a PhilGEPS Certificate of Registration and Platinum Membership, with any of the valid/updated Class "A" Eligibility Documents shall be submitted:

- a) Securities and Exchange Commission (SEC) Registration Certificate for corporations, partnerships and/or joint ventures, Department of Trade and Industry (DTI) Registration Certificate for sole proprietorship, or Cooperative Development Authority (CDA) Registration Certificate for cooperatives;
- b) Valid Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184.

- c) Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); and
- d) Audited Financial Statements (AFS), stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Bids.

Provided that the bidder/s having the Lowest Calculated Quotation (LCQ)/Single Calculated Quotation (SCQ) submit/s a valid and updated PhilGEPS Platinum Certificate of Registration and Membership within five (5) calendar days from receipt of the BAC notice of the LCQ/SCQ during the post-qualification process.

OR;

In lieu of the PhilGEPS Certificate of Registration and Platinum Membership, bidders shall submit all of the valid and/or updated Class "A" Eligibility Documents; Provided that the bidder having the LCQ/SCQ submit/s a valid and updated PhilGEPS Platinum Certificate of Registration and Membership within five (5) calendar days from receipt of the BAC notice of the LCQ/SCQ during the post-qualification process.

- 2. Omnibus Sworn Statement in accordance with the attached prescribed form.

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.

ADDITIONAL NOTES:

1. Bidders shall provide correct and accurate information required in this form.
2. Offers/quotations submitted exceeding the Approved Budget for the Contract (ABC) shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are INCLUSIVE of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but should be VAT-Exclusive, Zero-Rated.
5. For the purpose of standardization of offer/quotations, this RFQ Form will prevail over all kinds and forms of offer/quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Please be reminded that alternative best offers/quotations/proposals shall not be allowed. Alternative best offers/quotations/proposals are defined as an offer by the prospective supplier in addition or as a substitute to its original quotation. A quotation/best offer with options is also considered as alternative quotation.
7. Award of contract shall be made to the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods and infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
9. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. To guarantee the faithful performance of the winning bidder's obligations, it shall post a Performance Security prior to the signing of the contract, in accordance with any of the following schedule:

Form of Security	Amount in Percentage of Total Contract Price
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	

Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)
--	----------------------

The Performance Security shall remain valid for the entire contract duration and shall be released only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

11. The winning supplier agrees to pay a penalty of at least equal to one-tenth of one percent (1/10 of 1%) of the cost of the unperformed portion for every day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
12. In order to assure that patent or latent defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period of one (1) year for non-expendable supplies or three (3) months for expendable supplies. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total Contract Price. The said amounts shall only be released after the lapse of the warranty period; provided, however, that the Supplies/Equipment delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.
13. Other terms and conditions relative to the project are provided in the attached Purchase/Service Contract.

PROCEDURES:

1. Prospective bidders may download the Request for Quotations (RFQ) free of charge from the following websites: PAGCOR website (**www.pagcor.ph**) and PhilGEPS website (**www.philgeps.gov.ph**) and may be allowed to submit their best offers/quotations provided that bidders shall pay the fee for the RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotations.
2. Bidders, except those who have previously participated in the last two (2) failed biddings, are required to pay the applicable fee for the sale of RFQ not later than the deadline for the Submission and Receipt of the Best

Offers/Quotation. A copy of the PAGCOR Official Receipt shall be presented as proof of payment.

3. The RFQ must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
4. Any requirements, guidelines, documents, clarifications, or other information relative to the negotiations that are communicated by the BAC to a supplier, contractor, or consultant shall be communicated on an equal basis to all other suppliers, contractors, or consultants engaging in negotiations with the BAC relative to the procurement.
5. The prospective bidders shall be given equal time and opportunity to negotiate and discuss the technical and financial requirements of the project to be able to submit a responsive quotation or proposal.
6. Technical Specifications/Scope of Work and additional Terms and Conditions of the program/project/activity shall be fully discussed during Negotiations. In case there are changes in the requirements and/or technical specifications made after the consultations/negotiations, these shall be communicated on an equal basis.
7. Bidders should be responsible for securing copies of the Supplemental/Bid Bulletins at the websites of PAGCOR and the PhilGEPS.
8. Copies of the Supplemental Bid Bulletins are also sent either through fax or electronic mail to all prospective bidders who purchased the RFQ.
9. Following completion of the negotiations, the BAC shall request all suppliers, contractors, or consultants in the proceedings to submit, on a specified date, time and venue, a best offer based on the final technical and financial requirements.
10. In all cases the best offer should be VAT Exclusive, Zero-Rated Transaction and not exceed the ABC.
11. During the Submission, Receipt, Opening and Preliminary Examination of the Best Offer/s or Proposal/s, the BAC shall check the submitted best offer/s and other required documents using a non-discretionary pass/fail criteria. The BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion. If a bidder submits the required document, it shall be rated "passed" for that particular requirement. In this regard, offer/s or proposal/s that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed". Otherwise, the BAC shall rate the best offer as "Passed".
12. All qualified bidders shall undergo detailed bid evaluation to check the completeness of their best offers/quotations/proposals and consider

computational errors. During detailed evaluation of the best offer, PAGCOR shall identify the bidder having the Lowest or Single Calculated Quotation/Best Offer (for goods or infrastructure projects) or Highest or Single Rated Proposal (for consulting services).

13. PAGCOR shall select the successful offer on the basis of the best offer/s submitted by the bidder having the Lowest or Single Calculated Quotation/Best Offer (for goods or infrastructure projects) or Highest or Single Rated Proposal (for consulting services) which complies with PAGCOR's requirements.
14. The BBAC shall recommend award of contract to the Head of the Procuring Entity (HOPE) or its duly authorized representative in favor of the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods or infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services) at the bidders calculated financial best offer or submitted financial best offer, whichever is lower.
15. In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the BAC shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated and Responsive Offer/Quotation (for goods and infrastructure projects) or Highest Rated and Responsive Proposal (for consulting services) to determine the final bidder having the Lowest Calculated and Responsive Offer/Quotation (for goods and infrastructure projects) or Highest Rated and Responsive Proposal (for consulting services), based on the following procedures:
 - a) In alphabetical order, the bidders shall pick one rolled paper.
 - b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the winning bidder having the LCRB and recommended for award of the contract.
16. PAGCOR reserves the right to accept or reject any offer/quotation, and to annul the procurement process and reject all offers/quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Bids and Awards Committee (BAC), to the provisions of the Purchase/Service Contract and to the rules and regulations of the Government and PAGCOR.

We understand that PAGCOR is not bound to accept the lowest or any offer/quotation it may receive.

Very truly yours,

Signature over Printed Name

TIN: _____

Position:

Company Represented:

TIN: _____

Address / Tel. No. / Fax No.

