



# Philippine Amusement and Gaming Corporation

Creating Opportunities Beyond Gaming

## REQUEST FOR QUOTATION

Date	:	November 18, 2021
Project Title	:	Procurement of Furniture and Fixtures for CF-Tagaytay
ITB No.	:	SV21-11-007TAGa-11
Approved Budget for the Contract (ABC)	:	<b>Four Hundred Ten Thousand Pesos (PhP410,000.00), VAT Exclusive, Zero-Rated Transaction</b>
Deadline for the Submission and Receipt of Quotations/ Proposals	:	November 25, 2021, 2:00 p.m (Sealed Quotation)
Opening and Examination of Quotation(s) / Proposal(s)	:	<b>November 25, 2021 (Thursday), 2:00p.m. onwards</b>

Please submit and address the envelope containing the accomplished RFQ form and required documents to the Branch Bids and Awards Committee (BBAC through the Procurement Section, Third Floor, Casino Filipino – Tagaytay, KM 60, Aguinaldo Highway, Tagaytay City.

The envelope shall bear the following information in capital letters:

1. Title and reference number for the project, and
2. Name, address and contact details (telephone/cellphone number and/or email address) of the Bidder

**Note: Quotation(s)/Proposal(s) submitted after the deadline shall not be accepted.**

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation:

For any inquiries or clarifications, please contact Procurement Section at telephone number (046) 4131-506 local 125 or 438 and look for Rian C. Ruado.

Thank you.

  
**ALEJANDRO NICARLO C. CADAVILLO, JR.**  
 CHAIRMAN  
 BRANCH BIDS AND AWARDS COMMITTEE (BBAC)  
 CF – Tagaytay

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Dear Mr. Cadavillo :

In accordance with your request, following is our quotation for your requirement:

**I. TECHNICAL SPECIFICATIONS/ SCOPE OF WORK AND GENERAL CONDITIONS OF THE PROJECT**

Description / Scope of Work			Offered Technical Proposal Please fill up each column with either: "Comply" or "Not Comply"
<b>PROCUREMENT OF FURNITURE AND FIXTURES FOR CF-TAGAYTAY</b>			
Item No.	Quantity / OUM	Description	
1.	1 Set	Dining Table- WOOD: 6 seating capacity chairs Height:30' Length:58' Width:36'	
2.	1 Set	Sofa Set- Seating Capacity:3 w/arm rest; with 2 single sofa and center table	
3.	4 Units	Bed Frame (Wood) Size :60'X75'Queen Size	
4.	4 Pcs.	Mattress Size :60"X75 Queen Size	
5.	16 Pcs.	Bed Frame (Wood) Size:36"x75"Single Size	
6.	16 Pcs.	Mattress Size:36"X75" Single Size	
7.	1 Set	Garden Furniture, 3 Seaters w/ 2'Chairs w/ Center Table	
8.	16Pcs.	Wooden Cabinet for Clothes,2 Door w/ 3 Drawers Height:6ft Width:90cm Thickness:51cm	
<b>Other Requirements:</b>			
1. The term "upon advice of the end-user" connotes that the end user has the option to request for an advance delivery or to put on hold delivery, depending upon the stock position in the warehouse;			
2. The delivery van should be less than 10 ft. during the delivery of item/s due to the low clearance passage.			
3. Place of Delivery: <b>CASINO FILIPINO TAGAYTAY, KM 60 Aginaldo Highway Kaybagal South, Tagaytay City;</b>			

4. Delivery Period: One (1) Time Delivery, within fifteen (15) calendar days from the date of receipt of the Purchase order or upon advice of the end-user.	
5. Period of Correction: The defective items shall be replaced within three (3) calendar days from receipt of notice	
6. PAGCOR's Representative at the Project Site is: <b>Mennen A. Villanueva, Facilities Management Officer, Facilities Management Section, (FMS) Tel No. 043-413 loc 319</b>	

**II. FINANCIAL QUOTATION:**

Description			Unit Cost	Total Cost (VAT-Exclusive, Zero-Rated Transaction)
1.	1 Set	Dining Table	PhP _____	PhP _____
2.	1 Set	Sofa Set	PhP _____	PhP _____
3.	4 Unit	Bed Frame (Queen Size)	PhP _____	PhP _____
4.	4 Pcs.	Mattress (Queen Size)	PhP _____	PhP _____
5.	16 Units	Bed Frame (Single Size)	PhP _____	PhP _____
6.	16 Pcs.	Mattress (Single Size)	PhP _____	PhP _____
7.	1 Unit	Garden Furniture	PhP _____	PhP _____
8.	16 Units	Wooden Cabinet for Clothes, 2 Door	PhP _____	PhP _____
<b>GRAND TOTAL COST VAT Exclusive, Zero Rated Transaction</b>			PhP _____ (Amount in figures)	_____
				(Amount in words)

**NOTES:**

1. The quotations (unit and total prices) shall be rounded off up to two (2) decimal places.
2. Quotations must be gross of all applicable taxes and VAT-exclusive, zero rated transactions.

**VALIDITY OF OFFER:** Ninety (90) calendar days from the date of opening of quotations

**PAYMENT SCHEDULE:** Payment shall be made upon issuance of the Certificate of Acceptance.

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**Additional Requirements:**

Bidders have the option to submit the following documents, together with the quotation, on the deadline for the Submission and Receipt of Quotations/Proposal or at the latest within three (3) calendar days from the determination of the bidder having the Lowest / Single Calculated Quotation and receipt of the BAC notice relative thereto:

1. BIR Certificate of Registration for individuals (*If applicable*);

OR;

- a. Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
- b. Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located or Official Receipt as proof of payment for renewal.

2. Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership; OR;

PhilGEPS Registration Number: \_\_\_\_\_;

3. Omnibus Sworn Statement using the form prescribed in Annex A hereof for projects with an ABC amounting to more than Fifty Thousand Pesos (PhP50,000.00).

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.

**NOTES:**

1. Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.
2. Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.

5. For the purpose of standardization of quotations/proposals, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
9. The supplier/contractor/consultant agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

**BIDDER'S COMMITMENT:**

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the BAC, to the provisions of the attached Annex A (Terms and Conditions) of the Purchase Order/Service Contract and to the rules and regulations of the Government and PAGCOR.

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name

Date: \_\_\_\_\_

TIN: \_\_\_\_\_

Position: \_\_\_\_\_

\_\_\_\_\_  
Company Represented:

TIN: \_\_\_\_\_

Address / Tel. No. / Fax No.  
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