



REQUEST FOR QUOTATION

Date : July 22, 2021

PAP Code/
Project Title : CEB-62 Procurement of One (1) Year Servicing/Cleaning of Air Handling Units of CF-Cebu & Mactan Satellite Casino

ITB No. : SV21-07-003CEB

Approved Budget for
the Contract (ABC) : FOUR HUNDRED SIXTY THOUSAND PESOS
(PHP 460,000.00), Vat Exclusive, Zero Rated Transaction

Deadline for the
Submission and
Receipt of
Quotations/Proposals : July 29, 2021, Thursday, 1:00 pm (Sealed Quotation)

Opening of Quotation : July 29, 2021, Thursday, 2:00 pm
Please submit and address the envelope containing the accomplished RFQ form and required documents to the Procurement Office, Casino Filipino – Cebu, 3rd Floor of Waterfront Hotel & Casino, Salinas Drive, Lahug, Cebu City.

The envelope shall bear the name and address of the Bidder in capital letters;

1. Title and reference number for the project, and
2. Name, address and contact details (telephone/cellphone number and/or email address) of the Bidder

Note: Quotations submitted after the deadline shall not be accepted.

Sir / Madame:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation.

For any inquiries or clarifications, please contact the Procurement Section at telephone number 268-4989 and look for Mr. Eric A. Laquindanum.

Thank you.


JOEL G. CANTOS
A/SCM, CFT
Chairman, BBAC, CF-Cebu

Dear Mr. Cantos:

In accordance with your request, the following is our quotation for your requirement:

i. Technical Specifications/Scope of Work and General Conditions of the Project:

Description / Scope of Work	Offered Technical Quotation/ Proposal																								
<p>Procurement of One (1) Year Servicing/ Cleaning of Air Handling Units of CF-Cebu and Mactan Satellite</p> <p>The CONTRACTOR shall undertake the Services (Equipment and Labor) at Casino Filipino-Cebu & Mactan Satellite, which shall include the following:</p> <p>SCOPE OF WORKS:</p> <ul style="list-style-type: none">a. Mobilization and handling of tools, equipment and consumables needed.b. Check and clean Air-Filter media.c. General cleaning of AHU cooling coils using pressure washer.d. Cleaning of AHU housing and accessories.e. Inspect drainage and de-clogging of condensate drain line using pressure washer, and clean the area.f. Report to PAGCOR the overall condition and other possible problem of the AHU after the cleaning services.g. Preparation and submission of service report. <p>Note: All equipments and consumables during the entire activity are for the expense of the CONTRACTOR, except for the water supply and coil cleaner which shall be provided by PAGCOR.</p> <p>FREQUENCY:</p> <ul style="list-style-type: none">1. Services shall be for a period of one (1) year commencing on the date specified in the Notice to Proceed.2. The Services shall be conducted every two (2) months or six (6) times annually and it shall be performed at a mutually agreed time by the parties herein. The CONTRACTOR shall ensure that the conduct of its work shall not disrupt the operations of PAGCOR. <table border="1" data-bbox="256 1496 1123 1935"><thead><tr><th colspan="2">SCHEDULE OF AHU EQUIPMENT</th></tr><tr><th colspan="2"><i>Casino Filipino-Cebu</i></th></tr><tr><th>AREA</th><th>UNIT</th></tr></thead><tbody><tr><td>1. Ground Floor</td><td>40 tons/ unit</td></tr><tr><td>2. Canteen</td><td>15 tons/ unit</td></tr><tr><td>3. Clinic</td><td>10 tons/ unit</td></tr><tr><td>4. Operations</td><td>15 tons/ unit</td></tr><tr><td>5. Slot Machine Area-A</td><td>75 tons/ unit</td></tr><tr><td>6. Slot Machine Area-B</td><td>75 tons/ unit</td></tr><tr><td>7. General Manager (GM)</td><td>10 tons/ unit</td></tr><tr><td>8. Admin</td><td>20 tons/ unit</td></tr><tr><td>9. Teatro</td><td>60 tons/ unit</td></tr></tbody></table>	SCHEDULE OF AHU EQUIPMENT		<i>Casino Filipino-Cebu</i>		AREA	UNIT	1. Ground Floor	40 tons/ unit	2. Canteen	15 tons/ unit	3. Clinic	10 tons/ unit	4. Operations	15 tons/ unit	5. Slot Machine Area-A	75 tons/ unit	6. Slot Machine Area-B	75 tons/ unit	7. General Manager (GM)	10 tons/ unit	8. Admin	20 tons/ unit	9. Teatro	60 tons/ unit	<p>Please check the box corresponding to your offered specifications.</p> <p><input type="checkbox"/> COMPLY</p> <p><input type="checkbox"/> NOT COMPLY</p>
SCHEDULE OF AHU EQUIPMENT																									
<i>Casino Filipino-Cebu</i>																									
AREA	UNIT																								
1. Ground Floor	40 tons/ unit																								
2. Canteen	15 tons/ unit																								
3. Clinic	10 tons/ unit																								
4. Operations	15 tons/ unit																								
5. Slot Machine Area-A	75 tons/ unit																								
6. Slot Machine Area-B	75 tons/ unit																								
7. General Manager (GM)	10 tons/ unit																								
8. Admin	20 tons/ unit																								
9. Teatro	60 tons/ unit																								

10. Tambayan	40 tons/ unit	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
11. Fortuna	40 tons/ unit	
12. Sta. Maria	40 tons/ unit	
13. Trinidad	40 tons/ unit	
14. CCTV	10 tons/ unit	
15. Mezzanine (M1)	60 tons/ unit	
16. Mezzanine (M2)	60 tons/ unit	
17. Mezzanine (M3)	60 tons/ unit	
18. Bingo Hall 1	15 tons/ unit	
19. Bingo Hall 2	60 tons/ unit	
Mactan Satellite Casino		
1. Main Public Area	52 tons/ unit	
2. Slot Machine Area	52 tons/ unit	
3. Ground Floor Offices	15 tons/ unit	
4. Employee's Dining	10 tons/ unit	
5. Clinic, SM, Security Office	15 tons/ unit	
6. Lobby	30 tons/ unit	
7. International Gaming Area	52 tons/ unit	
8. Mezzanine	30 tons/ unit	
9. VIP Gaming Area	30 tons/ unit	
10. Treasury, Bank, Concierge	20 tons/ unit	
MINIMUM QUALIFICATION OF SERVICE PROVIDER:		
1. The service provider shall have engaged in the HVAC business for the last five (5) years.		
2. Two (2) years preferred minimum years for completed contracts or any related contracts to be provided by the service provider.		
3. The service provider must have office/service center in Cebu Province.		
Completion Period	For a period of one (1) year commencing on the date specified in the Notice to Proceed	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
Delivery Place	Casino Filipino – Cebu, Waterfront Hotel & Casino Salinas Drive, Lahug, Cebu City	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY
	Mactan Satellite Casino – Airport Road, Mactan, Lapu-Lapu City	<input type="checkbox"/> COMPLY <input type="checkbox"/> NOT COMPLY

II. Financial Quotation:

Qty/Unit of measure	Description	Unit Cost VAT Exclusive, Zero Rated Transaction	Total Cost VAT Exclusive, Zero Rated Transaction
six (6) times for one year	Servicing/ Cleaning of Air Handling Units of CF-Cebu and Mactan Satellite	PHP	PHP

<p>NOTES:</p> <ol style="list-style-type: none"> 1. The quotations (unit and total price) shall be rounded off up to two (2) decimal places. 2. Quotations must be gross of all applicable taxes and VAT Exclusive, Zero Rated transactions <p>VALIDITY OF OFFER: Ninety (90) calendar days from the opening of quotations.</p> <p>PAYMENT SCHEDULE: Payment shall be made upon issuance of the Certificate of Acceptance</p>	<p>(Grand Total Amount)</p> <p>Amount in Words and in Figures:</p> <hr/> <hr/> <p>PHP _____</p>
--	---

Additional Requirements:

Bidders have the option to submit the following documents, together with the quotation, on the deadline for the Submission and Receipt of Quotations/Proposal **or** at the latest within five (5) calendar days from the determination of the bidder having the Lowest / Single Calculated Quotation and receipt of the BBAC notice relative thereto:

1. BIR Certificate of Registration for individuals (***If applicable***);
OR;
 - 1.1 Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
 - 1.2 Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located or Official Receipt as proof of payment for renewal.
2. Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership; **OR**;
PhilGEPS Registration Number: _____;
3. Omnibus Sworn Statement using the form prescribed in Annex A hereof for projects with an ABC amounting to more than Fifty Thousand Pesos (PHP 50,000.00).

The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.
4. Latest Income **or** Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS) for projects with an ABC amounting to more than Five Hundred Thousand Pesos (PHP 500,000.00).

In accordance with Executive Order (E.O.) No. 398, Revenue Regulation (R.R.) No. 03-2005 and Revenue Memorandum Circular (RMC) 16 – 2005, the above-mentioned tax returns shall refer to the following:

End-User: 

- a) Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, OR;
- b) Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, and Opening & Preliminary Examination of Quotations.

NOTES:

- 1 Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.
- 2 Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.
- 3 The prices quoted are to be paid in Philippine Currency.
- 4 All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.
- 5 For the purpose of standardization of quotations, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 7 PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 8 Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
- 9 The supplier/contractor/consultant agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10 For projects with an ABC amounting to more the Five Hundred Thousand Pesos (PHP 500,000.00) the winning supplier/contractor/consultant shall be required to post a performance security prior to the signing of the contract to guarantee the faithful performance of the winning supplier/contractor/consultant, in accordance with any of the following schedule:

Form of Security	Amount in Percentage of Total Contract Price
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Five Percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	
Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)

The Performance Security shall remain valid for the entire contract duration and shall be release only after the issuance by the Philippine Amusement and Gaming Corporation (PAGCOR) of the final Certificate of Acceptance (issuance of the IAR); Provided that PAGCOR has no claims filed against the contract awardee or the surety or insurance company.

- 11 Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Casino Filipino – Cebu, Procurement Section to the provisions of the attached Annex A (Terms and Conditions) of the Purchase Order/Service Contract and to the rules and regulations of the Government and PAGCOR.

Very truly yours,

Signature over Printed Name / Date
TIN: _____

Position

Company Represented
TIN: _____

Address / Tel. No. / Fax No.

End-User: 