



April 7, 2022

SPH INTERNATIONAL CORP.

1102 Quiricada Extension, Tondo, Manila

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Fax No.: (02) 8253-4350

Email Add.: sphinternational1@gmail.com

ATTENTION: MS. JESSELYN S. CABUNSURA
Account Executive

Dear Ms. Cabunsura:

Subject: NOTICE TO PROCEED

We are pleased to inform you that the Purchase Contract for the Supply and Delivery of Goods for Relief (Non-Food Items) under ITB No. CB22-00-004COR has been signed by the contracting parties.

Thus, we are issuing this Notice to Proceed for you to complete the supply and delivery of the relief packs within seven (7) calendar days from the date of receipt of this notice at the PAGCOR Imus Warehouse, Bayan Luma, Imus, Cavite

Please be reminded that should you opt to submit a warranty security in a form of Special Bank Guarantee, it must be submitted on or before the scheduled delivery. Otherwise, PAGCOR shall apply the standard retention money of at least one percent (1%) of the contract price. The same shall be released after three (3) months from the formal acceptance, if and when there is no patent and latent defects.

You may coordinate with the following Community Relations and Services Department (CRSD) representatives, for the specific details of their requirement:

- Danilo B. Ramos, Senior Community Development Officer
- Philip S. Neri, Community Development Officer II
0919 - 8514695
- Maria Laarni B. Orbeta, Acting Public Assistance Officer II
0915 - 7322977
- Leonardo J. Del Valle, Assistant Communication Development and Welfare Officer
0975 - 3836273

Kindly acknowledge receipt of this letter and email to Sheryll.Despues@pagcor.ph.

We look forward to the completion of this project to our mutual satisfaction.

Thank you.

Very truly yours,


ALBERTO O. REGINO JR.
Chief of Staff

/CDN/sqd

cc: BAC 1
AVP, CRSD

Received:


JESSELYN S. CABUNSURA

Printed Name and Signature

Account Executive

Position

04-11-2022

Date

with original Purchase Contract