



Philippine Amusement and Gaming Corporation

Creating Opportunities Beyond Gaming

REQUEST FOR QUOTATION

Date	:	March 17, 2022
Project Title	:	Supply and Delivery of Paper Towels and Jumbo Roll Tissue
ITB No.	:	SV22-03-003OLO
Approved Budget for the Contract (ABC)	:	One Hundred Ninety-Nine Thousand Two Hundred Pesos (PhP199,200.00), VAT-Exclusive, Zero-Rated Transaction.
Deadline for the Submission and Receipt of Quotations/ Proposals	:	March 23, 2022, Wednesday 10:00 a.m. (Sealed Quotation)
Opening and Examination of Quotation(s) / Proposal(s)	:	March 23, 2022, Wednesday 10:00 a.m. onwards Please submit and address the envelope containing the accomplished RFQ form and required documents to the Branch Bids and Awards Committee (BBAC) through the Procurement Section, Casino Filipino – Olongapo, 2 nd Floor, JB Richwell Corporation Bldg. #580 Rizal Avenue, East Tapinac, Olongapo City. The envelope shall bear the following information in capital letters: <ol style="list-style-type: none">SUPPLY AND DELIVERY OF PAPER TOWELS AND JUMBO ROLL TISSUE ITB NO. SV22-03-003OLOName, address and contact details (telephone/cellphone number and/or email address) of the Bidder Note: Quotation(s)/Proposal(s) submitted after the deadline shall not be accepted.

Sir / Madam:

In accordance with the Technical Specifications/Scope of Work and General Conditions for the project stated herewith, kindly fill up and submit your lowest quotation:

For any inquiries or clarifications, please contact Procurement Section, CF-Olongapo at telephone number (047) 222-4565 to 66 and look for Mr. Allan D. Ocampo, Assistant Procurement Officer.

Thank you.


RUBEN M. RACELIS, JR.
CHAIRPERSON
Branch Bids and Awards Committee (BBAC)
Casino Filipino Olongapo

Dear Mr. Racelis:

In accordance with your request, the following is our quotation for your requirement:

I. TECHNICAL SPECIFICATIONS/ SCOPE OF WORK AND GENERAL CONDITIONS OF THE PROJECT

Description / Scope of Work			Offered Technical Proposal Please fill up each column with either: "Comply" or "Not Comply and indicate the "brand" to be offered, if item to be offered is branded.	
QTY	UOM	DESCRIPTION	STATEMENT OF COMPLIANCE	BRAND
720	Packs	PAPER TOWEL, 1 PLY <ul style="list-style-type: none"> • White, 175 pulls per pack, 200mm x 215mm per pull 30 packs per box/case • Packaging: must be presentable and should have a print of brand manufacturer bearing the total no. of sheet and size • Strength: durable, does not easily tear when wet • Feel/Touch: Soft • Odor: Pleasant Smell or Odorless • Texture: Minimal Fiber 		
1,356	Rolls	PAPER, TISSUE PAPER JUMBO <ul style="list-style-type: none"> • 12 rolls per box/case • White 100% Virgin Pulp Soft and Tensile Durable Minimal Fiber odorless (Chlorine & Ammonia-Free) • Minimum of 2-ply with perforation ply must stick together and not deplying • Grammage: min. thickness of 16/32gsm • Weight: 900G per roll with core • Dimension per sheet: 90mm x 230mm • Total length per roll: 310 meters x 2 ply individually packed/sealed per roll for hygienic purposes • Presentation: brand and specification, total number of sheet and size should be printed on the box. 		
DELIVERY SCHEDULE: <ol style="list-style-type: none"> 1) First (1st) Delivery - shall be within fifteen (15) calendar days from the date of receipt of the Purchase Order (PO). <ul style="list-style-type: none"> • 360 packs of Paper Towels • 684 rolls of Jumbo Tissue Paper 2) Second (2nd) Delivery - shall be within ninety (90) calendar days from the date of the first (1st) delivery. <ul style="list-style-type: none"> • 360 packs of Paper Towels • 672 rolls of Jumbo Tissue Paper 				

PLACE OF DELIVERY:

Casino Filipino – Olongapo 2nd Floor JB Richwell Corporation
Bldg., #580 Rizal Avenue, East Tapinac, Olongapo City

II. FINANCIAL QUOTATION: ABC = PhP199,200.00

Qty	Unit	Description	Unit Cost	Total Cost (VAT-Exclusive, Zero-Rated Transaction)
720	Packs	PAPER TOWEL, 1 PLY <ul style="list-style-type: none"> White, 175 pulls per pack, 200mm x 215mm per pull 30 packs per box/case Packaging: Presentable should have a print of brand manufacturer bearing the total no. of sheet and size Strength: durable, does not easily tear when wet Feel/Touch: Soft Odor: Pleasant Smell or Odorless Texture: Minimal Fiber 	PhP _____ _____ _____ <i>(Please state amount in words and in figures)</i>	PhP _____ _____ _____ <i>(Please state amount in words and in figures)</i>
1,356	Rolls	PAPER, TISSUE PAPER JUMBO <ul style="list-style-type: none"> 12 rolls per box/case White 100% Virgin Pulp Soft and Tensile Durable Minimal Fiber odorless (Chlorine & Ammonia-Free) Minimum of 2-ply with perforation ply must stick together and not deplying Grammage: min. thickness of 16/32gsm Weight: 900G per roll with core Dimension per sheet: 90mm x 230mm Total length per roll: 310 meters x 2 ply individually packed/sealed per roll for hygienic purposes Presentation: brand and specification, total number of sheet and size should be printed on the box. 	PhP _____ _____ _____ <i>(Please state amount in words and in figures)</i>	PhP _____ _____ _____ <i>(Please state amount in words and in figures)</i>
GRAND TOTAL COST VAT Exclusive, Zero-Rated Transaction			_____ _____ _____ (PhP _____) <i>(Note: Please state amount in words and in figures)</i>	

NOTES:

1. The quotations (unit and total prices) shall be rounded-off up to two (2) decimal places.
2. Quotations must be gross of all applicable taxes and VAT-exclusive, zero-rated transactions.

VALIDITY OF OFFER: Ninety (90) calendar days from the date of opening of quotations

PAYMENT SCHEDULE: Payment shall be made upon issuance of the Certificate of Acceptance.

Additional Requirements:

Bidders have the option to submit the following documents, together with the quotation, on the deadline for the Submission and Receipt of Quotations/Proposal or at the latest within three (3) calendar days from the determination of the bidder having the Lowest / Single Calculated Quotation and receipt of the BAC notice relative thereto:

1. BIR Certificate of Registration for individuals (*if applicable*);

OR;

- a. Registration Certificate from the Department of Trade and Industry (DTI) for sole proprietors, Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, partnerships or joint ventures or Registration Certificate from the Cooperative Development Authority (CDA), and
- b. Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located.

In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted prior to processing of payment

2. Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership; **OR;**

PhilGEPS Registration Number: _____;

3. The Omnibus Sworn Statement shall be supported by an attached document showing proof of authorization, e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.

NOTES:

1. Bidders shall submit their quotations through their duly authorized representatives using this form only. This form must be completed without any alterations to their format and no substitute form shall be accepted. All parameters shall be filled in with the correct and accurate information as required.
2. Quotation(s)/Proposal(s) submitted exceeding the Approved Budget for the Contract shall be rejected.

3. The prices quoted are to be paid in Philippine Currency.
4. All prices quoted are **INCLUSIVE** of all applicable duties, government permits, fees, and other charges relative to the acquisition and delivery of items to PAGCOR, but **VAT-Exclusive, Zero-Rated Transaction**.
5. For the purpose of standardization of quotations/proposals, this RFQ Form will prevail over all kinds and forms of quotation. In case of price discrepancy over the amounts in words and in figures, the amount in words will prevail.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. PAGCOR shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Award of contract shall be made in favor of the supplier or contractor having the Single or Lowest Calculated Responsive Quotation (for goods and infrastructure projects) or a consultant with the Single or Highest Rated Responsive Proposal, which complies with the minimum technical specifications and other terms and conditions stated herein.
9. The supplier/contractor/consultant agrees to pay a penalty of one-tenth of one percent (1/10 of 1%) of the corresponding contract price for each day of delay, including non-working days (i.e. Saturday and Sunday), legal holidays or special non-working holidays. PAGCOR shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Other terms and conditions are stipulated in the attached Annex A of the Purchase Order.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the BAC, to the provisions of the attached Annex A (Terms and Conditions) of the Purchase Order/Service Contract and to the rules and regulations of the Government and PAGCOR.

Very truly yours,

Signature over Printed Name

Date: _____

TIN: _____

Position: _____

Company Represented:

TIN: _____

Address / Tel. No. / Fax No.

