



## **ELECTRONIC GAMING MACHINE SHUTDOWN NOTIFICATION FORM**

Use this form to notify the PAGCOR Monitoring Team (PMT) of any instance involving electronic gaming machine (EGM) shutdown. Please accomplish this form by providing correct and complete information. The Licensee shall submit this form to the PMT prior to implementation.

Licensee : \_\_\_\_\_

Casino Location : \_\_\_\_\_ Date : \_\_\_\_\_

Date of Implementation : \_\_\_\_\_

### **SECTION A: DETAILS OF EGM SHUTDOWN** (TO BE PROVIDED BY LICENSEE)

Please be informed of EGM shutdown in the casino with details as follows:

**Out of Service** (pls. fill up Section A)

**Power Down** (pls. fill up Sections A & B)

Location (Area/Zone)	Manufacturer	Game Theme	Serial No.	PAGCOR Tag No.

*(Note: Please use additional sheet/s if the space provided above is not sufficient.)*

Reason for EGM Shutdown : \_\_\_\_\_  
\_\_\_\_\_

### **SECTION B: OPERATION OF EGMs** (TO BE PROVIDED BY LICENSEE)

Re-launching of the following EGMs into operation in the casino as detailed below:

SM NO.	SERIAL NO.	TYPE (Link/SA)	Game Theme	PAGCOR Tag No.	Location in the Casino

*(Note: Please use additional sheet/s if the space provided above is not sufficient.)*

Re-launching date: \_\_\_\_\_

This is to certify that the stress test conducted on the above EGMs yielded favorable results.

\_\_\_\_\_  
Signature over Printed Name  
(PMT Representative)

\_\_\_\_\_  
Date

We confirm and undertake to do the following:

- A manual meter reading shall be conducted by the Licensee together with the PMT before EGM shutdown.
- A stress test shall be conducted on the EGMs in order to ensure that actual machine settings will reflect the approved parameter settings and EGM transactions are captured by the Casino Management System. Stress test shall be conducted based on a test script which shall be prepared by the Licensee. The results of the stress test should be favorable prior to commercial operation of the EGMs.
- In the event that the EGM shutdown is emergency in nature, machine meter values prior to shutdown shall be derived from the casino management system. Once power has been restored, manual meter reading shall be conducted. Thereafter, a stress test shall also be conducted to ensure that the EGM's current machine configurations and EGM transactions are captured by the casino management system. Said stress test shall be based on a test script which shall be prepared by the Licensee. Test results should be favorable prior to commercial operation of the EGMs.
- The abovementioned undertaking shall be carried out in close coordination with the Compliance Monitoring and Enforcement Department and the PMT.

**Printed Name:** \_\_\_\_\_ **Position Title :** \_\_\_\_\_

**Signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_

### SECTION C: SUBMISSION INSTRUCTIONS

Once Section A / A and B is completed, please submit this form to PMT. Hard copies may be submitted directly to the PMT office.

If submission of this notification form is done thru e-mail, the Licensee should ensure that the email has been duly received and acknowledged by PMT. The Licensee shall be notified by PMT also thru e-mail confirming receipt of this form. If no e-mail confirmation is received from PMT, the Licensee should submit the hard copy directly to PMT.

### SECTION D: ACKNOWLEDGEMENT OF NOTIFICATION (TO BE FILLED UP BY PMT)

RECEIVED

**By:** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Position Title: \_\_\_\_\_ Date and Time: \_\_\_\_\_

Upon accomplishment of Section D of this Electronic Gaming Machine Shutdown Notification Form, the PMT shall furnish GLDD a copy of this Form via e-mail to the following e-mail addresses:

Gaming Licensing and Development Department  
Philippine Amusement and Gaming Corporation  
3<sup>rd</sup> Floor, PAGCOR House, 1330 Roxas Boulevard, Ermita, Manila  
Tel. No. 254-7995 / 521-1542 loc. 206

E-mail addresses: [gldd\\_resortsworldmanila@pagcor.ph](mailto:gldd_resortsworldmanila@pagcor.ph) [gldd\\_widuscasino@pagcor.ph](mailto:gldd_widuscasino@pagcor.ph)  
[gldd\\_bloomberryresorts@pagcor.ph](mailto:gldd_bloomberryresorts@pagcor.ph) [gldd\\_casablancacasino@pagcor.ph](mailto:gldd_casablancacasino@pagcor.ph)  
[gldd\\_fiestacasino@pagcor.ph](mailto:gldd_fiestacasino@pagcor.ph) [gldd\\_oxfordprincesscasino@pagcor.ph](mailto:gldd_oxfordprincesscasino@pagcor.ph)  
[gldd\\_fontanacasino@pagcor.ph](mailto:gldd_fontanacasino@pagcor.ph) [gldd\\_codmanila@pagcor.ph](mailto:gldd_codmanila@pagcor.ph)

### SECTION E: GLDD'S ACKNOWLEDGEMENT RECEIPT (TO BE FILLED UP BY GLDD)

RECEIVED with REFERENCE NO. \_\_\_\_\_

**By:** Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Position Title: \_\_\_\_\_ Date and Time: \_\_\_\_\_